



RISK ASSESSMENT TOOL

This is to be used for unusual jobs with risk that are not covered by a SOP
Decide on level of risk for each section below, input a number and comment for each:

0 = **NO Risk** - 5 **Moderate risk** - 10 = **Highest Risk**

Name of Crew doing job _____

Location of Job _____

Describe the job _____

Date _____

Comments & controls to make it safer

Equipment Do you have good/tested/correct equipment and tools for the job?	➔	
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Area Is the work area safe to do the job? What hazards are around you?	➔	
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Staff Are you / Crew trained or experienced in this task, are you the best person for the job?	➔	
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Fitness Are you up to the task physically and mentally, is fatigue an issue?	➔	
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Weather What is the weather like and what impact will it have on the job?	➔	
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How Hard is the Job? Is it new, difficult or not done before or very often, are there many hazards?	➔	
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See next page for fuller descriptions of above

Total Risk

Total is between:

Green	0-23	= GO	- Low Risk Job Continue
Amber	24-44	= THINK	- Proceed with caution and controls in place
Red	45-60	= STOP	- High Risk – Seek advice from Skipper

Risk Assessment Considerations

EQUIPMENT

- Equipment and tools - are they tested and in good order. Are they designed for the job or do you have to adapt something?
- Do you have the correct safety equipment?
- Is back-up or rescue available?

AREA

- Is the area inherently hazardous (like on the deck with machinery operating, are their chemicals involved)?
- Do you have to work at height over the water, or in a confined space?
- Can you be seen or are you working in a poorly lit area?

CREW

- Experience – Training - Familiarity.
- Is there adequate oversight and supervision for this kind of job?
- Have the Crew performed this kind of operation before?
- Are you the best person for the job?
- Have you operated in this environment before?

FITNESS

- Physical and Mental.
- Are you well rested or fatigued?
- Do you understand the job, or will you just wing it?
- Are they capable of performing it?
- Are there enough staff to do the job?
- Are there any health reasons why you should not do this job?

WEATHER

- Are current and expected weather conditions acceptable for the job and will it make it harder or easier?
- Do you have a cut off for the job if the weather gets worse?

HOW HARD IS IT

- Is the job complicated, difficult, new or experimental?
- Is it time pressured?
- Will the job create other safety issues like entering a confined space, working at height without the correct equipment, or pose a hazard to other people?

NB: These are only guidelines and you must ask yourself is this a safe job and can I do it safely. If not, don't do it and remember STG!